

## Board of Directors 2022 Annual Report

Richmond Baptist Association, Inc., operates as River City Faith Network. The churches and other entities that form RCFN send messengers to RCFN's Annual Meeting and, if needed, special called meetings. Between Annual Meetings, RCFN's Board of Directors oversees the ministries and makes necessary decisions for RCFN to "to effectively carry out the intended purposes, objectives, and mission of the Network." The Board meets at least six times per year.

The Board consists of RCFN's four officers, leaders (or representatives) of its four standing committees, leaders (or representatives) of the four ministry Support Teams, the leader of RCFN's WMU, the Executive Director, and up to a maximum of nine at-large Board members from "most involved and invested" qualifying members (i.e., "Core" churches/entities). No qualifying member church or entity may have more than three members on the Board of Directors simultaneously.

The following persons currently serve on the Board of Directors:

### Officers

- Bob Thompson, Chairperson (Lakeside Baptist Church)
- Daniel Glaze, Vice-Chairperson (Minister, River Road Church, Baptist)
- Joyce Clemmons, Clerk/Historian (First Baptist Church)
- Angela Anderson, Treasurer (Bethlehem Baptist Church, Chamberlayne)

### Standing Committee Leaders

- Nancy King, Ministry Placement Committee (Carlisle Avenue Baptist Church)
- Cecil Chambers, Personnel Committee (Minister, Skipwith Baptist Church)
- Bob Jones, Properties Committee (Lakeside Baptist Church)
- David Bailey, Stewardship Committee (Minister, Grace Baptist Church)

### Support Team Leaders

- Bill Rusher, Camp Alkulana (River Road Church, Baptist)
- Rose Hinnant, Church Hill Christian Wellness Center (Bethlehem Baptist Church, Chamberlayne)
- Carolyn Keller, Oregon Hill Baptist Center (Woodland Heights/Southampton Baptist Church)
- Rosa Coleman, South Richmond Baptist Center (Carlisle Avenue Baptist Church)

### At-large Board Members

- Phyllis Baskerville (Friendship Memorial Baptist Church)
- Bill Duganne (Minister, Stockton Memorial Baptist Church)
- Bob Lee (Minister, Huguenot Road Baptist Church)
- Jane Moody (Grace Baptist Church)
- Bob Shoemake (River Road Church, Baptist)
- Philip Turner (Minister, Pine Street Baptist Church)

### *Ex Officio* Members

- Steve Allsbrook, Interim Executive Director (Huguenot Road Baptist Church)
- Mary Palmer, RCFN WMU Director (First Baptist Church)

Board members change from time to time. Officers typically serve at least two years. At-large members may serve for up to six years before rotating off for at least one year.

Nancy King has led the Ministry Placement Committee faithfully and well, but her term will end after the 2022 Annual Meeting. Bob Shoemake will rotate off. Carolyn Keller is stepping down as the Oregon Hill Support Team's leader, and Philip Turner will succeed her, changing from at-large status. Cecil Chambers will serve through December when he retires and moves out of the area. Steve Allsbrook will conclude his interim duties, and, assuming her election, Maria Lynn will begin her duties as an *ex officio* Board member.

We are grateful for all who serve, have served, or will serve on RCFN's Board of Directors. They have an important role in helping RCFN and its staff members do the work God has given us to do. Each Board member represents RCFN. They serve as liaisons who help connect those they represent with RCFN and its ministries. Our Board members serve as advocates for RCFN and its ministries in and beyond the congregations they represent. They devote some of their lives, talents, and resources to the work God has assigned us here.

The agenda for every Board meeting includes reports from each RCFN ministry, each standing committee, financial reports, and special committee reports as needed. The Board evaluates recent projects and looks ahead to make sure necessary work gets done.

Here are some highlights from the Board's meetings since our last Annual Meeting:

November 16, 2021

- Authorized repairs to gutters at the SRBC Satellite
- Approved a 2% cost-of-living adjustment for RCFN staff members
- Approved 2022 housing allowance designations for Glinda Ford and Wesley Garrett
- Planned a dedication service and open house at the new RCFN offices

January 25, 2022

- Elected Daniel Glaze as Vice-Chairperson
- Authorized the purchase of disability insurance for RCFN's full-time staff as stipulated in RCFN's Employee Handbook
- Approved changing the annual missions offering to support Camp Alkulana and the three community ministry centers rather than the camp only
- Planned a joint training session for Board and Support Team members

March 22, 2022

- Approved withdrawing four percent of the endowment funds each year to help fund RCFN's budget
- Adopted a Gift Acceptance Policy for RCFN
- Approved combining the Endowment and Stewardship Committees into one Stewardship Committee

- Authorized a review of RCFN's financial records and policies
- Authorized an internship to study food insecurity and related resources in our area
- Approved participating in the Denominee Program (since renamed the Prism Process)
- Elected Jane Moody as an at-large Board member
- Approved the 2022 RCFN Missions Offering Goal

May 24, 2022

- Reviewed ongoing and future projects

July 26, 2022

- Heard a report about the stolen SRBC checkbook and actions taken, including locking down the account and opening a new account
- Heard reports related to SRBC's presence at The Saint Paul's Baptist Church campus on Belt Boulevard (the former Weatherford Memorial Baptist Church facility), a report on studies and options for possible improvements at the SRBC Satellite location, and a report on parking lot maintenance at the SRBC Satellite
- Approved proposed revisions to RCFN's Bylaws and forwarding same to RCFN members to meet the required advance notice for consideration at RCFN's 2022 Annual Meeting
- Elected Angela Anderson as RCFN's Treasurer
- Elected Cathy Tatum as a member of the Ministry Placement Committee
- Discussed potential changes to paid holidays specified in RCFN's Employee Handbook
- Authorized the current Vice-Chairperson and the Treasurer as additional signers with the Executive Director and Chairperson on all RCFN financial accounts

September 27, 2022

- Heard the report of the Executive Search Committee, met the candidate, and approved the candidate for consideration at the Annual Meeting
- Approved revisions to RCFN's Policies and Procedures
- Heard the report of the Ministry Placement Committee re Officers and Leaders for 2022-2023 and endorsed the report for consideration at the Annual Meeting
- Approved the nomination of Susan Hughes (Chairperson), Cathy Tatum, and Jennifer Turner to serve on the Ministry Placement Committee for consideration at the Annual Meeting
- Approved the 2023 Budget proposal for consideration at the Annual Meeting
- Received status reports on remaining projects, including proposed revisions to the Employee Handbook, creation of a policy on harassment/misconduct, revision of financial controls policies and procedures, and creation of a training document for Board and Support Team members based on the training event held May 6
- Discussed plans and duties related to the Annual Meeting on October 16

—Steve Allsbrook, Bob Thompson, and Joyce Clemmons